Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SARASWATI MAHILA MAHAVIDYALAYA**
Name of the head of the Institution	**DR.NIRU NIGAM SIKRORIA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05122234528**
Mobile no.	**9839057229**
Registered Email	**nigamsj@yahoo.com**
Alternate Email	**saraswatimahilamv@gmail.com**
Address	**PLOT NO. 2, VIJAY NAGAR,KANPUR NAGAR**
City/Town	**KANPUR NAGAR**
State/UT	**Uttar pradesh**
Pincode	**208005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**DR SANJAY KUMAR CHANDANI**
Phone no/Alternate Phone no.	**05122234528**
Mobile no.	**9305180603**
Registered Email	**SANJAY_CHANDANI@YAHOO.COM**
Alternate Email	**SKBCSB@GMAIL.COM**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://saraswatimahila.org/AQAR1617.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://saraswatimahila.org/academic%20cailender/Academic%20claendar%202017%20-%202018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.10**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**11-Mar-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To prepare academic calendar. 2. To analyze the university examination results at the beginning of the? academic year and to decide the measures required for improvement. 3. To consider the improvements suggested by the students, staff, faculty,parents stakeholders. 4. Frequent use of ICT in teaching learning process.? 5. Use of models, methods, strategies and techniques in teaching and? learning.(Specially in teacher's training programmes)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IMPORTANCE OF VOTE IN ASSEMBLY ELECTIONS WITH MAKING OF VOTER ID CARD	143 VOTER ID CARD ARE MADE IN COLLEGE WITH THE HELP OF GOVERNMENT AGENCIES

TO ORGANIZE NATIONAL SEMINAR IS PROPOSED BY PRINCIPAL 12TH MEETING 11-FEB-2017	NATIONAL SEMINAR ON ENVIORNMENTAL ISSUES TO BE ORGANIZED IN JAN 2017.
EVALUATION OF NAAC INSPECTION	SUGGESTIONS OF NAAC PEER TEAM DISCUSSED AND IMPLETENTION OF THOSES SUGGESTIONS HAVE BEEN DISCUSSED BY IQAC MEMBERS
PREPERATION OF FINAL EXAMS	EXAMINATION COMMITEE GIVEN TASKS TO COMPLETE THE EXAMINATION IN A PROFICIENT WAY
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**17-Jan-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes, Institution has MIS Software through which appropriate coordination among management, administration, teachers and students is done. Through MIS Unique PNR number is generated for every student, which enables entire data related to her for all the three years. For examples, Students Admission, Icard generation, Fee receipts, generation of admission slip, Students List, etc. MIS maintains all students' records from admission to examination. Bona fide certificates, Character Certificates and Transfer Certificates, etc. are issued with the help of MIS. The MIS is used in the functioning of the college in respect of administrative process including Finances, Income tax reports, Arrears details, Salary structure for employees. Employees' records in form of biometrics attendance are stored. Library Management System for staff and students is operational. All accounting data is stored and generated through**

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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Teaching Strategies: Learning Targets –Each subject is broken into number of papers. For example the subject of Mathematics of B.Sc.-part one is broken into three papers, viz. paper-1: Algebra and Trigonometry, paper-2: Calculus and paper-3: Vector analysis and Geometry. These papers are again divided into Units. Each paper has five units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is then evaluated by the HOD/Principal. Steps for planning learning targets: The teachers plan the learning targets that make up the paper in the following basic steps : (1) Target behavior- This is the behavior that the student are expected to achieve before learning or mastering the target. (2) Pre-requisite skills: These are the basic skills that the student should have mastered before learning other more difficult skills. Before completing one or two unit test is taken, either oral test or written test or ppt/blackboard presentation. (3) Instruction and material required: This refers to the instructions and material required for teaching. For example, the practical class is done before teaching the theory part as described in the syllabus of B.Sc.-part-one of Botany, zoology, chemistry, physics, and similarly for other classes. (4) Criteria of success: This refers to the number of successful performances of a target skills required out of a number of fixed attempts before the target skills is considered to have been mastered by the students. For example, out of seven unit test prescribed in the syllabus, students have to appear in at least four tests. At the end of the lesson, or unit, the teacher takes students test. More over a quarterly exam is to be done before completing three months of teaching. Each student pays the fees for it. At the end of the theory part of teaching, a model examination is conducted, in which he has to appear necessarily. Documentation: Unit test record is maintained by teacher. Once before observation of quarterly exam, the paper and records are kept secure for that academic session. All students appear in the model exam. Its marks are sent to University. More over these marks are added in student's final exam mark sheet. This evaluation process is prescribed by the university syllabus design.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
CCC	O LEVEL	07/01/2018	90	EMPLOYABIL ITY	COMPUTER TRAINING AND OFFICE MANAGEMENT
Nil	D.ELED	17/08/2017	730	EMPLOYABIL ITY	TEACHER TARINING PROGRAMME

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Teacher training programme	17/10/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	72	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Proficiency	17/10/2017	57
Professional Communication	07/12/2017	32
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	MICRO TEACHING IN SARASWATI BALIKA INTER COLLEGE	100
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Institution has its own website and regularly upgraded during current year we collect feedback online from our students, teachers, alumni and parents regarding syllabus. We prepared separate questioner for each of the stakeholders. IQAC, Principal and faculty member motivate students to fill feedback. According to above mention question all stakeholders put their view against it. First, we collect feedback and analysed it. Our feedback analysis committee analysed all feedback and prepared a conclusion of each feedback

question. They also find out lacuna of syllabus and put it again IQAC. Our institute is an affiliated institution with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions so institute is helpless to change syllabus but we collect feedback from faculty and students, summarized it and send to BOS of respective subjects in university for implementation. o In order to enrich the curriculum, the feedbacks are obtained from the stakeholders regularly. They are also used to enhance the overall competence of the students for employability. Their feedbacks are as under: Students: The students express their opinion on curriculum through response sheets/feedback. o Faculty: Faculty takes regular feedback from stakeholders on academic, curriculum, placement, trends and teaching methodology. The teachers collect the exit level feedback from the graduates regarding learning processes after the end of academic session every year. Opinion and suggestion of post graduate subject teachers are also taken into consideration. o Principal: The Principal's office will then process and submit the analysis report and present it to the college managing committee. o Management: Our management body consists of learned academicians and industrialists. Thus, their inputs are also taken into consideration to enrich the syllabus. o University: The feedback is communicated to the University for Appropriate Action through the faculty members who are the part of the Board of studies in the university. o IQAC: The IQAC analyses feedback and prepares a response chart for future use. o Parents and Alumni members: Suggestions from the parents and alumni members are taken on the basis of their experiences to cater to the needs of present market scenario.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	360	247	204
BSc	SCIENCE	240	188	172
BEd	TEACHER EDUCATION	100	100	97
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	473	0	38	0	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

38	19	17	4	4	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adequate in-built mechanisms which are continually updated to achieve of academic excellence. The college plans and organizes teaching, learning and evaluation schedules by maintaining following the University Academic Calendar, by maintaining diaries of the academic events and co- curricular activities. Fully aware of the extent and significance of institutional accountability in the teaching-learning and evaluation process, individualized teaching-learning of programmes are conducted to cater to the broad spectrum of academic caliber of students admitted. Term tests are conduted to assess the academic needs of the students slow learners and advance learners are identified through an analysis of the formative tests. Remedial classes are arranged to help the slow learners to adapt to the rigorous teaching learning process and to make credible academic progress. Specialized classes are organized for enhancing the competence and performance of advance learners. Student mentoring and guidance services are provided for the academic, personal and psycho-social needs. The college also organized programmes to sensitize the faculty and students on gender inclusion and environment

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1258	38	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	29	1	1	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The students are communicated about the assessment done for each concurrent evaluation and opportunity is also given to resolve the doubts / queries. 2. The internal marks are finalized on the basis of above assessment. 3i. The internal assessment through concurrent evaluation is carried out by using the combination of following tools.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like gust lecture, extension series and school Visits for the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for Session 2017-18 is attached for reference. The institute prepares their own academic calendar for various programmes, which follow the timelines/guidelines and academic schedule of the affiliating University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://saraswatimahila.org/academic.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://saraswatimahila.org/anti%20ragging1.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year			
Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
[View Uploaded File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year	
Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index						
Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1034198	940180

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ILMS BHARTIYAM INFO	Partially	2.0	2023

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	15	20	2	1	2	2	50	1
Added	0	0	0	0	0	1	0	0	0
Total	20	15	20	2	1	3	2	50	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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50 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
183480	166800	183480	166800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical academic and Support facilities Class rooms Allocations of Class rooms are based on the number of students in a section .The college has a planning, building and maintenance committee comprising a members from the management, they take up the work of mentoring the maintenance of the class rooms, periodical painting and white washing. Cleanliness of the class rooms are ensured on daily basis. Laboratories Computer labs are fully equipped and maintained by full time IT team appointed by the college for ensuring the network security, maintenances of the server, protection of system by installing anti-virus software and original software. Computers and printers repaired or replaced based on the wear and tear. Science labs are fully equipped with necessary equipments and practical are conducted in a structured manner. All the labs have lab technicians and lab assistants Library Library has a collection of good academic resources like Books, Periodicals, Newspapers, CD's/DVD's, N-LIST e-resources, Journals, Cartographic resources and e-Question Bank. The library services offered through Library Management Software (LMS) and secured with CCTV. Current Awareness Services is rendered through Library e-groups (Whats App and Google Groups) for Faculty and Students. Sports Basket Ball, Kabaddi and Kho Kho courts are available. An indoor play area for table tennis and shuttle are available for which the maintenance are out soused • An RO Plant is installed in the Canteen to provide pure drinking water. Generator is available to give uninterrupted power supply. • Canteen, Ice cream Parlour are available for students and staff to provide food and refreshments. Others • The various support services provided by the college are displayed at the Entrance. • Staff are appointed for college maintenance activities. • The Digital display provides value quotes and information regarding Admission, Departmental and Sports events, details regarding the Examinations. • The Greenery of the campus is well maintained by trained gardeners on a daily basis • Trained Plumbers and Electricians are available in the campus for any repair and maintenance • Cement dust bins are fixed at various places to keep the campus clean. • Flex boards, Quotes, Directions indicating fixtures are fixed in appropriate places. • Wall paintings depicting the moral values are displayed • Home guards are employed to enhance discipline and security in the campus. • A separate large Parking area is available for students and Staff to park their vehicles. • Rain water harvesting has been done for effective water management.

https://saraswatimahila.org/facilities.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SESA	55	55800

Financial Support from Other Sources			
a) National	UTTAR PRADESH SCHOILARSHIP	356	3028111
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	5	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	33	BA	BACHELOR OF ARTS	AMRAPORE PG COLLEGE	MA

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NATIONAL SPORTS DAY	COLLEGE LEVEL	57
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The activities and functions of the students' Council ? Monitors various academic and socio-cultural events in the college. ? Maintain overall discipline in the campus. ? Facilitator between the students and college. ? Coordinate all extracurricular activities and annual festival of the college. ? Raising funds whenever there is need to fulfill social responsibility. ? Plays a significant role as volunteers in conferences, workshops, sports events and other functions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

217

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

No Data Entered/Not Applicable !!!

6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
No Data Entered/Not Applicable !!!	

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	3	NATIONAL CONFERENCE AND SEMINAR	LIONS	19700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDITS ARE CONDUCTED EVERY QUARTER..

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
COLLEGE MANAGMENT	21700	FEES DISCOUNT FOR POOR CHILDREN

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC COMMITEE
Administrative	No	Nill	Yes	NAAC COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teacher meet to discuss about the educational progress of the students 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented 3. Parents are always extent their supportive hands.

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain talent the college authority support the staff in following ways- 1. Refresher course and orientation course 2. Research orientated publication and seminar 3. One day in a week allotted for self study

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Teachers are encouraged to engaged them selves in various research oriented activities. 2. initiative has been taken to open New courses i.e. science group. 3. whole administrative process has been Computerized.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1- ESSAY COMPETITION – "DOWRY PROHIBITION ACT 1960" BY NATIONAL WOMEN COMMISSION	10/10/2017	10/10/2017	47	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NATIONAL SEMINAR EMERGING DIMENSIONS OF ENVIORNMENTAL ISSUES 6-7 Feb. 2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	42
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
smmv handbook	27/04/2018	Handbook serves as a compendium that contains updated information. The calendar is available to teaching faculty and students through college website. The handbook gives information relating to: ? Vision, Mission and objectives. ? Academic Calendar (Government Holidays, day

		order systems.) ? Laboratory Details. ? Faculty details (teaching Faculty, non- teaching faculty) Human Values and Professional Ethics Code of conduct

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Buildings are well ventilated with glass window to maximize natural lighting. It helps in conservation of electricity. The college had installed CFLS lights and fans are switched off by peons, staff and students after the completion of classes so that the use of electricity can be minimized. It helps in energy saving. Energy consumption in the hostel is closely monitored by turning of power during day time. ? Use of renewable energy : NIL ? Water harvesting : NIL ? Check dam construction :There is no dam nearer to the college and so there is no scope of checking dam construction. ? Effort for carbon neutrality : Specific parking areais allotted for faculty and students. LPG is used in chemistry department ? Plantation : ? A number of Plants exist at different place in the college ? The college maintains a substantial green cover. ? Plantation is a regular activity in our college. ? There is a well maintained gardens with various types of flowering plantsand crotons. ? Hazardous waste management : In our college hazardous waste is generated minimum. Sufficient number of dustbins are kept at various places in college campus for disposal of wastes. ? e- waste management : ? All e-waste is disposed through outside agencies. ? The non-working computer, spare parts and other non-working equipments aresafely disposed outside. ? The cartridge of laser printers is refilled outside the college campus. ? UPS batteries are recharged/repaired/exchanged by the suppliers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Innovative infrastructural facilities : ? Construction and renovation of principal office, office,store and fee collection area. ? Renovation of old building with construction of multipurpose hall with moderninstruments. ? Renovation of old library ? Construction and development of garden. ? Construction of Principal chamber. ? Enhance drinking water facility for students. ? Construction of new toilets for girls and male staff. ? Science labs equipped with instruments. ? Automation of library . ? Network Resource Centre . ? Installation of LCD in classrooms. ? Installation of fire extinguisher in college campus . CCTV Camera : To observe and monitor all the students activities, the college has installed CC TV camera in the particular locations such as main entrance,library, Hostel, Gallery, administrative office, office counter and campus. earning Application : ICT enabled class rooms, are developed ? E-Learning resources for innovative teaching. Innovative techniques in assessment : Power point presentation, seminars assignments, quiz, debate andgroup discussion employed in assessment. OTHER INNOVATIONS : ? IQAC?s role made prominent by upgrading its functional status as thefacilitator of all developmental initiatives in the institution. ? Alumni Association has been formed to maintain the good relationship between the college and old students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://saraswatimahila.org/sawach.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"Say No to Plastics." 1. Goal ? To advocate reduction in the use of plastics. ? To educate the process of recycling plastics. ? To create an awareness of the harmful impact of plastics on the environment and health. 2. The Context: Plastics pose a significant threat to our earth. The very qualities that make it an adaptable and durable product to use also make plastic an environmental nightmare. Plastics do not biodegrade. They are buried deep in landfills and leak harmful chemicals that spread into groundwater. Floating plastic waste, which can survive for thousands of years in water, serves as mini transportation devices for invasive species, disrupting habitats. Chemicals added to plastics are absorbed by human bodies. Some of these compounds have been found to alter hormones or have other potential human health effects. 3. Practice: As a part of social responsibility, an awareness programme on "Say No to Plastic" was conducted. Faculty, Staff and Students of the College went on an anti-plastic campaign through the streets of Kanpur, sensitizing people about the ill-effects of plastics. They collected plastic bottles bags. The team went on to explain why plastic causes contamination and is non-ecological. They urged residents to avoid using plastic bottles bags. Banners with slogans and pictures, pamphlets addressing the need to act with social and moral responsibility were displayed around the area. This awareness was created not only within the campus but has reached a large audience. 1. Problems Encountered and Resources Required: The awareness program, 'Say No to Plastics" had a lot of hurdles to go through. Volunteers played a significant role, who voluntarily went to the each inhabitant of Kanpur Bus Stop, Railway Stations and all the public areas and did cleanliness drive through out city, which resulted in good collection of Bottles Bags needed for the awareness program. PRACTICE –2 1. Title of the Practice: "Yoga and Meditation:Inner Strength ToFace Outer Strain" 2. Goal Harmony, metaphorically may be termed as a state of internal peace. More precisely it means an alignment between one's emotional state, intellectual understanding and external action. It will also bring in an 'absence of fragmentation', which does not mean the complete absence of internal tension. There will always be a certain degree of tension as one constantly faces new situations and in utilizing one's emotional and intellectual energy to bear upon them. However, this tension can be confined within the limits of one's strength of character. This wholesome development of an individual can be called the formation of an 'Authentic-Self' and that is the goal of the Yoga Club. Girl students need catalytic moral booster through an appropriate regimen of proper mental preparation and ability training in growing their inner strength to cope with all external strain and stress of life. 3. The Context: It is highly imperative to prepare the girls to cope with the future challenges with proper development of their body, mind and soul to develop a balanced personality, who does not

Provide the weblink of the institution
https://saraswatimahila.org/gallery.html

8.Future Plans of Actions for Next Academic Year

COLLEGE IS PLANNING TO START PG CLASSES IN ARTS AND SCRIENCE FACULTY AND GO FOR 100 RESULT IN ALL THE STREAMS.